

SECRET
(When Filled In)

RAO

RECORDS RETIREMENT REQUEST				ASSIGNED BY RECORDS CENTER	
<small>Submit original and 4 copies to Records Center. Two copies will be returned to the originating office. Additional copies may be prepared as indicated by your RAO.</small>				JOB NO. 74-B-230 <small>For Reference Service on Records Transferred to Storage Complete Form 490 and Refer to Above Job Number.</small>	
PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN)					
TO: CHIEF, ARCHIVES AND RECORDS CENTER		FROM: (Office) DDS&T BRANCH B&FD/OSA		DIVISION OSA SECTION	
APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW					
DESCRIPTION OF FILE SERIES (Use description in Records Control Schedule and inclusive dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140a, RECORDS SHELF LIST (Check appropriate box below.)					
THESE FILES CONSIST OF APPROVED VOUCHERS, WITH SUPPORTING DOCUMENTATION . THESE FILES ARE MAINTAINED BY VOUCHER NO.					
<div style="display: flex; justify-content: space-between;"> <div><input type="checkbox"/> SHELF LIST ATTACHED</div> <div><input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER</div> </div>					
CLASSIFICATION OF RECORDS TS-B			FILE EQUIPMENT OCCUPIED BY RECORDS <input checked="" type="checkbox"/> LETTER <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> LEGAL 1 NUMBER OF DRAWERS		
APPROXIMATE REFERENCE ACTIVITY PER MONTH					
LOCATION OF RECORDS					
BUILDING	ROOM	EXTENSION	DATE	SIGNATURE OF RECORDS CUSTODIAN	
<div style="border: 1px solid black; width: 80px; height: 40px; margin: 0 auto;"></div>	1D-08	<div style="border: 1px solid black; width: 80px; height: 40px; margin: 0 auto;"></div>	3 OCT 73		
PART II (TO BE COMPLETED BY THE RECORDS ADMINISTRATION OFFICER)					
TYPE OF MATERIAL <input type="checkbox"/> RECORD <input checked="" type="checkbox"/> NON-RECORD					
RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None") TO BE OPENED BY OSA AND RECORDS CENTER PERSONNEL ONLY					
DISPOSITION AUTHORIZATION					
CITE SCHEDULE OR AUTHORITY 93-67-3 ITEM 4b				SCHEDULED DESTRUCTION DATE PERMANENT	
BUILDING	ROOM	EXTENSION	DATE		
<div style="border: 1px solid black; width: 80px; height: 40px; margin: 0 auto;"></div>	1D-08	<div style="border: 1px solid black; width: 80px; height: 40px; margin: 0 auto;"></div>	3 OCT 73		

REFERENCE ACTIVITY

OLD
HERE

74--B-230

ROW

SPACE

STORAGE LOCATION

DISPOSAL ACTIVITY

74--B-230
OSA

BRANCH

SECTION

DISPOSAL DATE
12/31/2010
12/31/2011
12/31/2012
12/31/2013
12/31/2014
12/31/2015
12/31/2016
12/31/2017
12/31/2018
12/31/2019
12/31/2020
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12/31/2094
12/31/2095
12/31/2096
12/31/2097
12/31/2098
12/31/2099
12/31/2100

PERM

AUTHORITY FOR DISPOSAL

SCHEDULE NO. (or List)

PAGE

ITEM	QTY	UNIT	PRICE	TOTAL
1	1	EA	10.00	10.00
2	1	EA	20.00	20.00
3	1	EA	30.00	30.00
4	1	EA	40.00	40.00
5	1	EA	50.00	50.00
6	1	EA	60.00	60.00
7	1	EA	70.00	70.00
8	1	EA	80.00	80.00
9	1	EA	90.00	90.00
10	1	EA	100.00	100.00
11	1	EA	110.00	110.00
12	1	EA	120.00	120.00
13	1	EA	130.00	130.00
14	1	EA	140.00	140.00
15	1	EA	150.00	150.00
16	1	EA	160.00	160.00
17	1	EA	170.00	170.00
18	1	EA	180.00	180.00
19	1	EA	190.00	190.00
20	1	EA	200.00	200.00
21	1	EA	210.00	210.00
22	1	EA	220.00	220.00
23	1	EA	230.00	230.00
24	1	EA	240.00	240.00
25	1	EA	250.00	250.00
26	1	EA	260.00	260.00
27	1	EA	270.00	270.00
28	1	EA	280.00	280.00
29	1	EA	290.00	290.00
30	1	EA	300.00	300.00
31	1	EA	310.00	310.00
32	1	EA	320.00	320.00
33	1	EA	330.00	330.00
34	1	EA	340.00	340.00
35	1	EA	350.00	350.00
36	1	EA	360.00	360.00
37	1	EA	370.00	370.00
38	1	EA	380.00	380.00
39	1	EA	390.00	390.00
40	1	EA	400.00	400.00
41	1	EA	410.00	410.00
42	1	EA	420.00	420.00
43	1	EA	430.00	430.00
44	1	EA	440.00	440.00
45	1	EA	450.00	450.00
46	1	EA	460.00	460.00
47	1	EA	470.00	470.00
48	1	EA	480.00	480.00
49	1	EA	490.00	490.00
50	1	EA	500.00	500.00
51	1	EA	510.00	510.00
52	1	EA	520.00	520.00
53	1	EA	530.00	530.00
54	1	EA	540.00	540.00
55	1	EA	550.00	550.00
56	1	EA	560.00	560.00
57	1	EA	570.00	570.00
58	1	EA	580.00	580.00
59	1	EA	590.00	590.00
60	1	EA	600.00	600.00
61	1	EA	610.00	610.00
62	1	EA	620.00	620.00
63	1	EA	630.00	630.00
64	1	EA	640.00	640.00
65	1	EA	650.00	650.00
66	1	EA	660.00	660.00
67	1	EA	670.00	670.00
68	1	EA	680.00	680.00
69	1	EA	690.00	690.00
70	1	EA	700.00	700.00
71	1	EA	710.00	710.00
72	1	EA	720.00	720.00
73	1	EA	730.00	730.00
74	1	EA	740.00	740.00
75	1	EA	750.00	750.00
76	1	EA	760.00	760.00
77	1	EA	770.00	

4B

25X1

REMARKS

RECEIPT PROCESSING

CUBIC FEET

NO. OF CONTAINERS

TYPE OF CONTAINERS

DATE RECEIVED

2

2

RC

19 Oct 1973

25X1

SECRET

RECORDS SHELF LIST			JOB NO. 74-B-230
			TOTAL NO. OF CONTAINERS 01 OF 2
NOTE: Prepare in Triplicate and submit original and one to Records Center			
OFFICE DDS&T	DIVISION OSA	BRANCH BUDGET & FINANCE	SECTION
CONTAINER NO.	DESCRIPTION AND DATES		
BOX 1 Item 4	VOUCHER SCHEDULE OF PAYMENTS JULY 1964 to JULY 1970. VOUCHER REGISTER JULY 1966 to JULY 1970 0001-7691- JULY 66 thru June 67 0001-8131 July 67 thru June 68 0001- 6902 June 68 thru July 69 0001-7138 July 69 thru June 70		

RECORDS SHELF LIST			JOB NO. 74-B-230	
NOTE: Prepare in Triplicate and submit original and one to Records Center			TOTAL NO. OF CONTAINERS 2 OF 2	
OFFICE DDS&T	DIVISION OSA	BRANCH BUDGET & FINANCE	SECTION	
CONTAINER NO.	DESCRIPTION AND DATES			
BOX 2 ITEM 4B	BANK WIRE DEPOSITS MAR 63 thru June 1972 TRAVEL ORDERS FY-1973 K-Z <div style="border: 1px solid black; width: 100px; height: 15px; margin: 5px 0;"></div> CANCELLED CHECKS & STUBS MAR 64 - MAR 67 BANK STATEMENTS MAR 64 - MAR 67 DEPOSITS TICKETS MAR 64 - MAR 67 VOUCHER SCHEDULE OF PAYMENTS FY-1971 VOUCHER SCHEDULE OF PAYMENTS FY-1972 VOUCHER REGISTERS - JULY 1970 - JUNE 1972 0001- 8246 0001-8675 <div style="border: 1px solid black; width: 100px; height: 15px; margin: 5px 0;"></div> CANCELLED CHECKS 18 OCT 65 thru 14 FEB 67			25X1
				25X1